

Lethbridge Family Services Interpretation and Translation Services

Lethbridge Family Services - Immigrant Services -1107 - 2nd Avenue 'A' North,
Lethbridge. 403- 320-1589

Services are offered in over 35 languages

Please contact the Interpretation and Translation Coordinator for further information or to book services.

- **PHONE: 403-320-1589. ext. 3230** or by
- **EMAIL: interpreter@lfsfamily.ca**

Registered LFS clients please access services through your settlement practitioner.

All service requests need to be booked 48 hours before the service is required. We are unable to accommodate last minute requests.

Interpreters are persons that are trained to interpret spoken language either in person or over the phone in a professional manner. They accompany clients whose English Language skills are limited and are recommended when the information being shared is very important. Interpretive language support maybe requested for meetings or appointments such as a doctor's appointment, counseling, or court appearances.

Translators, translate written documents from one language to another. These documents which can include but not limited to official documents such as school transcripts, legal documents that are translated for use in Canada.

Please note: LFS's translators are not certified to translate the following: Driver's Licences, Visa Stamps or documents issued by the Province of Alberta.

- Permanent residents (PR's) who have been in Canada for less than 3 years, may be eligible for these services at no charge. All you will need to do is make an intake appointment with LFS Immigrant Services. This is made possible through funding from Immigration, Refugee and Citizenship Canada (IRCC) and the Government of Alberta.

- Although we do our very best to accommodate client needs, interpreter or translator availability, may be limited. Unfortunately we can't guarantee that we can fulfill all service requests. Clients engaged in their settlement process along with their service provider are given first priority for interpreters.

Interpretation and Translation Services Fees

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| Interpretation Services | <ul style="list-style-type: none"> - \$40.00 per hour - Free of charge for LFS Immigrant Services clients who qualify |
| Translation Services | <ul style="list-style-type: none"> - \$40.00 per page minimum (quotes are provided prior to service) - Free of charge for LFS Immigrant Services clients who qualify |
| Non-Service phone calls | <ul style="list-style-type: none"> - \$10.00 each – (Example: reminder phone calls) |
| <p>Fee for service clients – Please note:</p> <ul style="list-style-type: none"> - Interpreter arrangements will be made once all contact information and billing arrangements have been received and approved by the coordinator. - Interpretation services are available in communities outside of Lethbridge, at an additional charge to cover travel time and expenses. | |